

BOARD MEETING MINUTES

Arkansas Board of Examiners in Counseling
101 East Capitol, Suite 202
Little Rock, AR 72201

Thursday, October 5, 2017

8:00 AM – 5:30 PM

The Arkansas Board of Examiners convened at their Office with Chair, Ms. Lenora Erickson, presiding. Board business and Oral Examinations were conducted and recorded as per the established agenda (Appended).

MEMBERS PRESENT: Ms. Lenora Erickson, Mr. Robbie Cline, Dr. Ryan Martin, Ms. Cheryl Edwards, Dr. Suzanne Casey, Dr. Rick Grace, Dr. Mike Kelly

MEMBERS ABSENT: Dr. Justin Moore, Ms. Chirie Bazzelle

OTHERS PRESENT: Ms. Sarah Wright, Ms. Kim Pickett, Ms. Deneshia Morgan

OBSERVERS: 40 Guests Observers

Agenda

8:00 AM Arrival /Overview of Agenda/Welcome to the AG lawyer, Nga Mahfouz. The ABOEC lawyer, Brian Bowen has been assigned to our office.

8:30 AM Board Business

EXECUTIVE DIRECTOR REPORT ABOEC BOARD MEETING OCTOBER 5-7, 2017

Introductions

- Briefing on Trial Prep, Nga Mahfouz
- Karen Wallace, Board Attorney (Hearing tomorrow)
- Brian Bowen, New ABOEC Board Attorney

Items for Discussion

1. JoAnne Powell expressed a concern for Hypnotherapy Training that she attended and was endorsed by the website used by the board for the certification. See email sent to board office.
2. ABOEC will present a forum discussion and update at the ArCA Conference in Hot Springs. The board will need two or three board members to attend the hour time slot to address attendees on Thursday 2:30-3:30pm November 9th in Hot Springs.
3. Late Supervision Reports
 - a. Kenny Norman- due 7/29/17 and received in board office on 9/19/2017 (21 days late)
 - b. Wendy Suttle- due 8/15/17 and received in board office on 9/22/2017 (7 days late)
 - c. Same supervisor for both supervisees.

4. Out of State Licensure by Endorsement Rule- consider changing the 2 professor references requirement to supervisor/employer since many of these candidates have been out of school for a while. The 2-faculty requirement intended to obtain university endorsement for novice clinicians. The out of state candidates which fit the licensure by endorsement rule could use the supervisor/employer as sufficient referencing.
5. The board office will be obtaining new letterhead and envelopes in the next couple of weeks. The Executive Director will have business cards from the same vendor. The board has procured the office supplies from the State Prison Contractors.
6. Update on the AR Jurisprudence Exam. NBCC prefers to create the test in a way that requires perfect score and could be used to write domain questions that cover the oral exam domains. David Whittinghill indicated that this is the way most states use the test, to provide content that the candidate must be responsible to know. They do not have the platform discussed earlier that Justin and I took as board members where statistics on the domains can be tracked.
7. Board Retreat at DeGray Lake (Oct 22-24, 2017). Arrive Sunday after 4:00pm. Sunday night dinner will begin at 6:00pm. Depart Tuesday 11:30am; lunch is on your own. Currently all board members and 2 spouses are attending and only Justin Moore cannot stay on Tuesday. A schedule of training, directions, and what to bring will come via email. We will spend some time on the Rules & Reg's and form revision.
8. Licensee is asking the board about a Thriveworks employee using the web to promote Marriage & Family Therapy Services but not a LMFT.
9. Need to schedule a board interview concerning a candidate for licensure that has offenses on the background check.

Respectfully submitted,

John Carmack, PhD., LPC-s, LMFT-s, TA-s

Executive Director

Arkansas Board of Examiners in Counseling/MFT

BOARD MEETING AGENDA

Arkansas Board of Examiners in Counseling
101 East Capitol, Suite 202
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Thursday, October 5, 2017

8:00 AM – 6:00 PM

The Arkansas Board of Examiners convened at their Office with Chair, Lenora Erickson, presiding. Board business and Oral Examinations were conducted as per the established agenda (Appended).

Yellow Team (LAC):	Ryan, Lenora	Yellow Team-	ABOEC Brd Rm A
Green Team (MFT/Dual):	Suzanne, Cheryl, Rick	Green Team-	2 nd Floor Brd Rm B
Blue Team (LAC, TA):	Mike, Robbie	Blue Team-	Psych Brd Rm 4 th Fl

Agenda

8:00 AM Arrival /Overview of Agenda/Introductions/Executive Director Monthly Report

9:00	AM	Kelli Sanford	#6356	LAC
9:00	AM	Royce Stanford III	#6425	LAMFT/LAC
9:00	AM	Nathan Sharp	#6445	LAC
9:45	AM	Kyle Purcell	#6472	2 nd LAC
9:45	AM	Megan Millsap	#6450	LAC
9:45	AM	Tracy Nemecek	#6446	LPC(IL)
10:30	AM	BREAK		
10:45	AM	Sabrina Dickerson	#6357	LAC
10:45	AM	Harold Taylor	#6437	LAMFT
10:45	AM	Dana Posey	#6146	LAC
11:30	AM	Katelyn Nabors	#6467	LAC
11:30	AM	Kristan Lovell	#6443	LAC
11:30	AM	Sonja Scott-Westerman	#6473	LAC
12:15	PM	LUNCH		
1:15	PM	Kristin King	#6493	LAC
1:15	PM	Michelle Lewis	#6190	2 nd LAC
1:15	PM	Cynthia Magness	#6455	LAC
2:00	PM	Cresia Murphy	#6406	LAC
2:00	PM	Matthew Sullivan	#6388	2 nd LAC
2:00	PM	Lauren O'Reilly	#6454	LAC
2:45	PM	BREAK		
3:00	PM	Jennifer Gillis	#6451	LAC
3:00	PM	Kyley Hood	#6420	LAC

3:00	PM	Sacha Montgomery	#6516	LPC(SC,NC)
3:45	PM	Rodney Holmstrom	#6386	LAC
3:45	PM	Zachary Hedges	#6391	LAC
3:45	PM	Fallon Jones	#6343 LAC	(John's Office)
4:45	PM	BOARD BUSINESS		
5:30	PM	ADJOURN		

Friday, October 6, 2017

8:00 AM – 6:00 PM

The Arkansas Board of Examiners convened at their Office with Chair, Lenora Erickson, presiding. Board business, Adjudicative Hearing and Oral Examinations were conducted as per the established agenda (Appended).

8:30	AM	Arrival
9:00	AM	Randolph Adjudicative Hearing
12:00	Noon	Lunch

Yellow Team (LAC):	Ryan, Lenora	Yellow Team-	Basement Brd Rm
Green Team (MFT/Dual):	Cheryl, Chirie, Rick	Green Team-	2 nd Floor Brd Rm B
Blue Team (LAC, TA):	Mike, Robbie, Suzanne	Blue Team-	ABOEC Brd Rm A

Agenda

2:00	PM	Marcella Camarillo	#5005	TA Supv
2:00	PM	Adam Burnette	#6092	TA Supv
2:00	PM	Sarah Elkins	#5038	TA Spec
2:45	PM	BREAK		
3:00	PM	Jameela Jackson	#5989	TA Supv
3:00	PM	Megan Little	#5815	TA Spec
3:00	PM	Rhonda Swindle	#5464	TA Spec
4:15	PM	Cassandra Elledge	#6460	LAC
4:15	PM	Patricia Glascock	#1270	TA Spec
4:15	PM	Christina Ozanich	#6311	LAC
5:00		BOARD BUSINESS		
6:00		ADJOURN		

Saturday, October 7, 2017

8:00 AM – 2:00 PM

The Arkansas Board of Examiners convened at their Office with Chair, Lenora Erickson, presiding. Board business and Oral Examinations were conducted as per the established agenda (Appended).

Yellow Team: Rick, Lenora

Green Team: Ryan, Chirie, Robbie, Mike, Cheryl

Yellow Team: 2nd Fl Brd Rm B

Green Team: ABOE Brd Rm

Agenda

8:00	AM	Arrival		
8:30	AM	Nick Keeter	#2615	TA Spec.
8:30	AM	Andrew McCullough	#5326	LAC Supv. Spec.
9:15	AM	Jenna Burns	#5163	TA Spec.
9:15	AM	Daniel George	#3003	LAC Supv. Spec.

10:00 AM BREAK

10:15 AM Kristy Burton #5576 TA Spec.

10:15 AM Sharon Jones #1869 LAC Supv. Spec.

11:00 AM Dillon Hall #6463 LAC

11:00 AM Kristina Shrader #4037 LAC Supv. Spec

11:45 AM Kathleen Housley #1111 TA Spec

11:45 AM Carolyn Hull #6487 LPC (CO LPC)

12:30 PM LUNCH

1:00 PM BOARD BUSINESS

2:00 PM ADJOURN

Motions

Motion 1: Move to approve the September, 2017 Board Meeting Minutes.

Moved by: Ryan Martin
Seconded by: Robbie Cline
Vote: Passed unanimously

Motion 2: Move to approve the September, 2017 Treasurer's Report.

Moved by: Ryan Martin
Seconded by: Michael Kelly
Vote: Passed Unanimously

Motion 3: Move to approve the October, 2017 Licensing Reports

Moved by: Michael Kelly
Seconded by: Ryan Martin
Vote: Passed Unanimously

Motion 4: New Supervision Forms LAMFT/LAC Dual & LMFT/LAC Dual ORAL Exams

Moved by: Lenora Erickson
Seconded: Robbie Cline
Vote: Passed Unanimously

Motion 5: Move to deny approval of all client Kenny Normans' contact hours and Supervision Hours based on late submission of 6 months reporting Forms and a continual pattern of failure to comply with Supervision Requirements .

Moved by: Ryan Martin
Seconded by: Cheryl Edwards

Vote: Passed Unanimously

Motion 6: Move to grant Wendy Suttles' hours for the last 6 months reporting period, (7 days late, approved with sending a letter informing any future instances will result in denial of accumulated hours.)

**Moved by: Ryan Martin
Seconded by: Robbie Cline
Vote: Passed Unanimously**

Motion 7: Move to grant Francis Dunn Jones an invitation to next board meeting (November) to review and discuss changes on the background check.

**Moved by: Rick Grace
Seconded by: Suzanne B. Casey
Vote: Passed**

Motion 8: Move to grant Kelli Sanford an invitation to next board meeting (November) to review All Sections.

**Moved by; Lenora Erickson
Seconded by: Ryan Martin
Vote: Passed
Recuse: Michael Kelly**

Motion 9: Move to grant Sonja Scott-Westerman an invitation to next board meeting (November) to review requirements for supervision.

**Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed**

Motion 10: Move to grant Harold Taylor LAMFT with 3000 hours supervision.

**Moved by; Rick Grace
Seconded by: Suzanne Casey
Vote: Passed
Recuse: Cheryl Edwards**

Motion 11: Move to grant Tracy Nemecek LPC with stipulations: Complete 18 additional hours of coursework : 3 Psychopharmacology, 3 Psychopathology, and 3 Ethics within 2 years.

**Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed**

Motion 12: Move to grant Sacha Montgomery LPC.

**Moved by: Michael Kelly
Seconded by: Robbie Cline
Vote: Passed**

Motion 13: Move to grant Katelyn Nabors LAC with the stipulations: review supervision requirements with Supervisor.

**Moved by: Lenora Erickson
Seconded by: Robbie Cline
Vote: Passed**

Recused: Ryan Martin

Motion 14: Move to grant Sabrina Dickerson LAC with stipulations: review in 1st 6 months of supervision, reporting Ethical violations, requirements of Supervision update C2h PLAN both parties must sign. Possibly name another licensed person as responsible party.

Move by: Lenora Erickson
Seconded Ryan Martin
Vote: Passed

Motion 15: Move to grant Kristen King LAC with stipulations: update scope of statement of intent, submit C2h Plan on agency letterhead with 2 signatures.

Moved by: Lenora Erickson
Seconded by: Ryan Martin
Vote: Passed

Motion 16: Move to grant Cresia Murphy LAC with stipulations: review requirements of supervision, with Supervisor, update C2h Plan, Revise statement of intent.

Moved by: Lenore Erickson
Seconded by: Ryan Martin
Vote: Passed

Motion 17: Move to grant Dana Posey LAC with stipulations: review ethics in first 6 months of supervision.

Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed

Motion 18: Move to grant Rodney Holmstrom LAC with stipulations: submitting C2h Plan with 2 signatures on letterhead.

Moved by: Lenora Erickson
Seconded by: Robbie Cline
Vote: Passed
Recuse: Ryan Martin

Motion 19: Move to grant Jennifer Gillis LAC with stipulations: revise statement of intent, review in first 6 months with Supervisor: privilege communication and supervision requirements, and submit C2h Plan.

Moved by: Lenora Erickson
Seconded by: Robbie Cline
Vote: Passed
Recuse: Ryan Martin

Motion 20: Move to grant Michelle Lewis LAC with stipulations of covering all ethical dilemma, privileged communications and non-professional interactions.

Moved by: Cheryl Edwards
Seconded by: Rick Grace
Vote: Passed

Motion 21: Move to grant Kyley Hood LAC with 3000 hours of Supervision with the following stipulations: cover ethics as pertains to confidentiality and privileged communication; steps for violating the code in first 6 months. SOI /REBT

Moved by: Rick Grace
Seconded by: Cheryl Edwards
Vote: Passed

Motion 22: Move to grant Zachary Hedges LAC with 3000 CCH of supervision with following stipulations: cover confidentiality and privileged communications, steps to reporting an ethical violation within the first 6 months of supervision. SOI/ add existential to theoretic frameworks.

Moved by: Rick Grace
Seconded by: Suzanne Casey
Vote: Passed

Motion 23: Move to grant Matthew Sullivan LAC with 3000 CCH of supervised practice and revise statement of intent / redo theories & interventions.

Moved by: Suzanne Casey
Seconded by: Cheryl Edwards
Vote: Passed

Motion 24: Move to grant Kristen Lovell LAC with 3000 CCH of supervision.

Moved by: Cheryl Edwards
Seconded by: Rick Grace
Vote: Passed

Motion 25: Move to grant Megan Millsap LAC with 3000 CCH of supervision.

Moved by: Rick Grace
Seconded by: Cheryl Edwards
Vote: Passed

Motion 26: Move to grant Cynthia Magness LAC with 3000 CCH of supervision.

Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed

Motion 27: Move to grant Nathan Sharp LAC with 3000 CCH of supervision. Revise SOI

Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed

Motion 28: Move to grant Fallon Jones LAC with 3000 CCH of supervision. Revise statement of intent.

Moved by: Robbie Cline
Seconded by: Michael Kelly
Vote: Passed

Motion 29: Move to grant Lauren O'Reilly LAC with 3000 CCH of supervision. Revise SOI.

Moved by: Michael Kelly
Seconded by: Robbie Cline
Vote: Passed

Motion 30: Move to grant Kyle Purcell LAC with 3000 CCH of supervision. Check diagnostic intervention.

Moved by: Lenora Erickson

Seconded by: Ryan Martin
Vote: Passed

Motion 31: Move to grant Royce Stanford DUAL LAC/LAMFT with 3000 supervision. Revise SOI/adopt to include children..

Moved by: Cheryl Edwards
Seconded by: Rick Grace
Vote: Passed

Motion 32: Move to grant Christina Ozanich LAC with 3000 CCH of supervision and following stipulations: Review ethics in first 6 months of supervision.

Moved by: Robbie Cline
Seconded by: Suzanna Casey
Vote: Passed

Motion 33: Move to grant Adam Burnette Technology-Assisted Counseling .

Moved by: Rick Grace
Seconded by: Cheryl Edwards
Recused: Robbie Cline

Motion 34: Move to grant Patricia Glasscock #1270, Technology Assisted Counseling Specialization.

Moved by: Rick Grace
Seconded by: Cheryl Edwards
Recuse: Robbie Cline

Motion 35: Move to grant Sarah Elkins #5038, Technology Assisted Counseling Specialization.

Moved by: Suzanne Casey
Seconded by: Mike Kelly
Recuse: Robbie Cline

Motion 36: Move to grant Megan Little #5815, Technology Assisted Counseling Specialization. Update SOI with populations served and clarify theoretical approach.

Moved by: Cheryl Edward
Seconded by: Rick Grace

Motion 37: Move to grant Rhonda Swindle #5464 Technology Assisted Counseling Specialization and complete the SOI.

Moved by: Robbie Cline
Seconded by: Suzanne Casey

Motion 38: Move to grant Jameela Jackson #5989, Technology Assisted Counseling Specialization

Moved by: Lenora Erickson
Seconded by: Ryan Martin

Motion 39: Move to approve Cassandra Elledge #6460, invite back for second interview to cover Theory/Techniques and Ethics.

Moved by: Lenora Erickson
Seconded by: Ryan Martin

Motion 40: Move Marcella Camarillo #5005, be invited back for second interview with re-submission of Twenty Statements answering all statements as if in private practice provided TA Counseling and Supervision.

**Moved by: Lenora Erickson
Seconded by: Rick Grace**

Motion 41: Move to grant Kristy Burton #5576, Technology Assisted Counseling Specialization.

**Moved by: Lenora Erickson
Seconded by: Rick Grace
Recuse: Ryan Martin**

Motion 42: Move to grant Kathleen Housleyu #1111, Technology Assisted Counseling Specialization.

**Moved by: Lenora Erickson
Seconded by: Rick Grace**

Motion 43: Move to grant Jenna Burns #5163, Technology Assisted Counseling Specialization.

**Moved by: Lenora Erickson
Seconded by: Rick Grace**

Motion 44: Move to grant Nick Keeter #2615, Technology Assisted Counseling & Supervision Specialization.

**Moved by: Lenora Erickson
Seconded by: Rick Grace
Recuse: Ryan Martin**

Motion 45: Move to grant Sharon Jones #1869, LAC Supervision Specialization.

**Moved by: Ryan Martin
Seconded by: Robbie Cline
Recuse: Mike Kelly**

Motion 46: Move to grant Krastina Shrader #4037, LAC Supervision Specialization.

**Moved by: Ryan Martin
Seconded by: Mike Kelly**

Motion 47: Move to grant J Andrew McCullough #5376, LAC Supervision Specialization.

**Moved by: Ryan Martin
Seconded by: Mike Kelly
Recuse: Lenora Erickson**

Motion 48: Move to grant Daniel George #3003, LAC Supervision Specialization.

**Moved by: Ryan Martin
Seconded by: Cheryl Edwards**

Motion 49: Move to invite Dillon Hall #6463, for a second interview to cover Ethics and Supervision.

**Moved by: Lenora Erickson
Seconded by: Rick Grace
Recuse: Mike Kelly**

Motion 50: Move to grant Carolyn Hull #6487, LPC with stipulations of completing of academic requirements for Arkansas Licensure (3 hour Psychopharm; 1 hour Career & Assessment; 3 hour Soc/Cultural)

Moved by: Cheryl Edwards
Seconded by: Robbie Cline
Recuse: Ryan Martin

ALL MOTIONS PASSED UNANIMOUSLY UNLESS OTHERWISE NOTED

Board Approved:

Board Chair

Date

Board Secretary

Date